

Budget Development Calendar 2018/19

Date	Process
November 6, 2017(Mon)	Prepare and review budget
November 15, 2017 (Wed)	Distribute budget guidelines
November 28, 2017(Tue)	Regular Board Meeting - Adopt budget calendar
December 22, 2017 (Fri)	Budget requests from staff due to building administrators
January 2, 2018(Tues)	Preliminary budgets returned to Assistant Superintendent for Business
January 9, 2018 (Tues)	Regular Board Meeting
January 23, 2018 (Tues)	Regular Board Meeting
January 29, 2018 (Mon)	Governors' Budget is expected by this day (Typically last day in January)
January 30, 2018 (Tues)	<p>Workshop#1 5:30pm-8:30pm</p> <ul style="list-style-type: none"> • Present Preliminary budget forecast and assumptions • Administrative (Vince Napoli) • District Wide Curriculum & Instruction (Angela Urbina-Medina) • Building & Grounds (Vince Napoli) • Transportation (Vince Napoli) • Audio Visual & Educational TV (Tim Lukaszewski) • Technology (Moses Aponte)
February 13, 2018 (Tues)	Regular Board Meeting
February 20, 2018 (Tues)	<p>Workshop#2 5:30pm-8:30pm</p> <ul style="list-style-type: none"> • Special Education / BOCES (Triesha Foglia-Edwards) • Other BOCES (Does not include Special Ed) (Vince Napoli) • Athletics (Kermit Moyer) • Elementary School, Middle School, High School (Building Principals) • Present Tax Levy Estimate (Vince Napoli)
February 27, 2018 (Tues)	Regular Board Meeting
March 1, 2018 (Mon)	***** Last day to report tax levy to NYS *****
March 6, 2018 (Tues)	Workshop#3 5:30pm-8:30pm [If needed]
March 13, 2018 (Tues)	Regular Board Meeting
April 10, 2018 (Tues)	<p>Regular Board Meeting &</p> <ul style="list-style-type: none"> • Full Budget Review • Modifications • Revised Tax Impact
April 18, 2018 (Wed)	Adoption of BOCES Budget & Adoption of District Budget
April 19, 2018 (Thurs)	Submit Property Tax Report Card (SAMS)
April 20, 2018 (Fri)	Last possible day to adopt 2018/2019 Budget (at least 24 days prior to the budget vote) Tax Report Card due to NYSED
May 8, 2018 (Tues)	Regular Board Meeting & Budget Hearing (budget statement and required attachments available 7 days prior to budget hearing)
May 15, 2018 (Tues)	Budget Vote